

California Uniform Construction Cost Accounting Commission

Meeting Agenda

Thursday, May 23, 2019

10:00AM – 2:00PM

Teleconference Number: (888) 363-4734

Participation Code: 4461005

Location

California State Controller's Office

300 Capitol Mall

6th Floor, Terrace Room

Sacramento, CA 95814

Name	Position	Representing
Will Clemens, Chair	Central Services Department Director	County of San Luis Obispo <i>Counties</i>
Michael R. Hester, Vice Chair	President	McGuire and Hester <i>Subcontractors</i>
Nathaniel Holt, Secretary	Chief Facilities Officer & Bond Program Manager	Compton Unified School District <i>School Districts</i>
Linda Clifford	Consultant	<i>Contractors State License Board</i>
Leeann Errotabere	Director of Purchasing	Clovis Unified School District <i>School Districts</i>
Steven L. Hartwig	Public Works Director	City of American Canyon <i>Cities</i>
Julie Lucido	Public Works Director	City of Napa <i>Cities</i>
Paavo Ogren	General Manager	Oceano Community Services District <i>Special Districts</i>
Eddie Bernacchi	President	National Electrical Contractors Association – Politico Group <i>Subcontractors</i>
Robert Campbell	Auditor-Controller	County of Contra Costa <i>Counties</i>
Jeff Armstrong	Apprenticeship Director	Northern California Laborers' Union <i>Labor</i>

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Name	Position	Representing
John Nunan	Consultant	<i>General Contractors</i>
Jeremy Smith	Deputy Legislative Director	State Building and Construction Trade Council <i>Labor</i>
Peter Worhunsky	President & CEO	Live Oak Utility Infrastructure, LLC <i>General Contractors</i>

Name	Position	Representing
Harpreet Nakhwal	Staff Counsel	State Controller's Office (SCO) <i>Legal Office</i>
Sandeep Singh	Manager	SCO <i>Local Government Policy Section</i>
Debbie Torres	Policy Analyst	SCO <i>Local Government Policy Section</i>
Alexandria Green	Policy Analyst	SCO <i>Local Government Policy Section</i>

Meeting Agenda

- 1. Call to Order**
- 2. Introductions**
 - A. Oath of Office
 - I. Swear in Peter Worhunsky to represent General Contractors for the period of May 7, 2019, through May 6, 2022, or until a successor is appointed.
- 3. Approval of the Minutes**
 - A. Minutes for meeting held January 10, 2019
- 4. Commission Updates**
 - A. Participating agencies
 - B. Funding update
 - C. Inquiry update

5. Public Comments

6. Staff Comments/Requests

- A. Annual Report to the California State Legislature for 2018

7. Reports of Officers

- A. Chair
- B. Vice Chair
- C. Secretary

8. Committee Reports

- A. CUCCAC Manual
 - I. Proposed changes – Legislative updates
 - II. Proposed changes – Non-Legislative updates

9. Commissioner Comments/Requests

10. Old Business

- A. Revision of by-laws and Orientation Guide
- B. Revision of FAQs

11. New Business

- A. Election of new officers – Chairperson, Vice Chairperson, and Secretary

12. Next Meeting

13. Adjournment

If you would like further information regarding this meeting or require special accommodations for attending this meeting, please contact:

State Controller's Office
Local Government Policy Section
LocalGovPolicy@sco.ca.gov

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Participating Remotely

California Uniform Construction Cost Accounting Commission		
<i>Name</i>	<i>Position</i>	<i>Representing</i>
Nathaniel Holt	Chief Facilities Officer & Bond Program Manager	Compton Unified School District School Districts

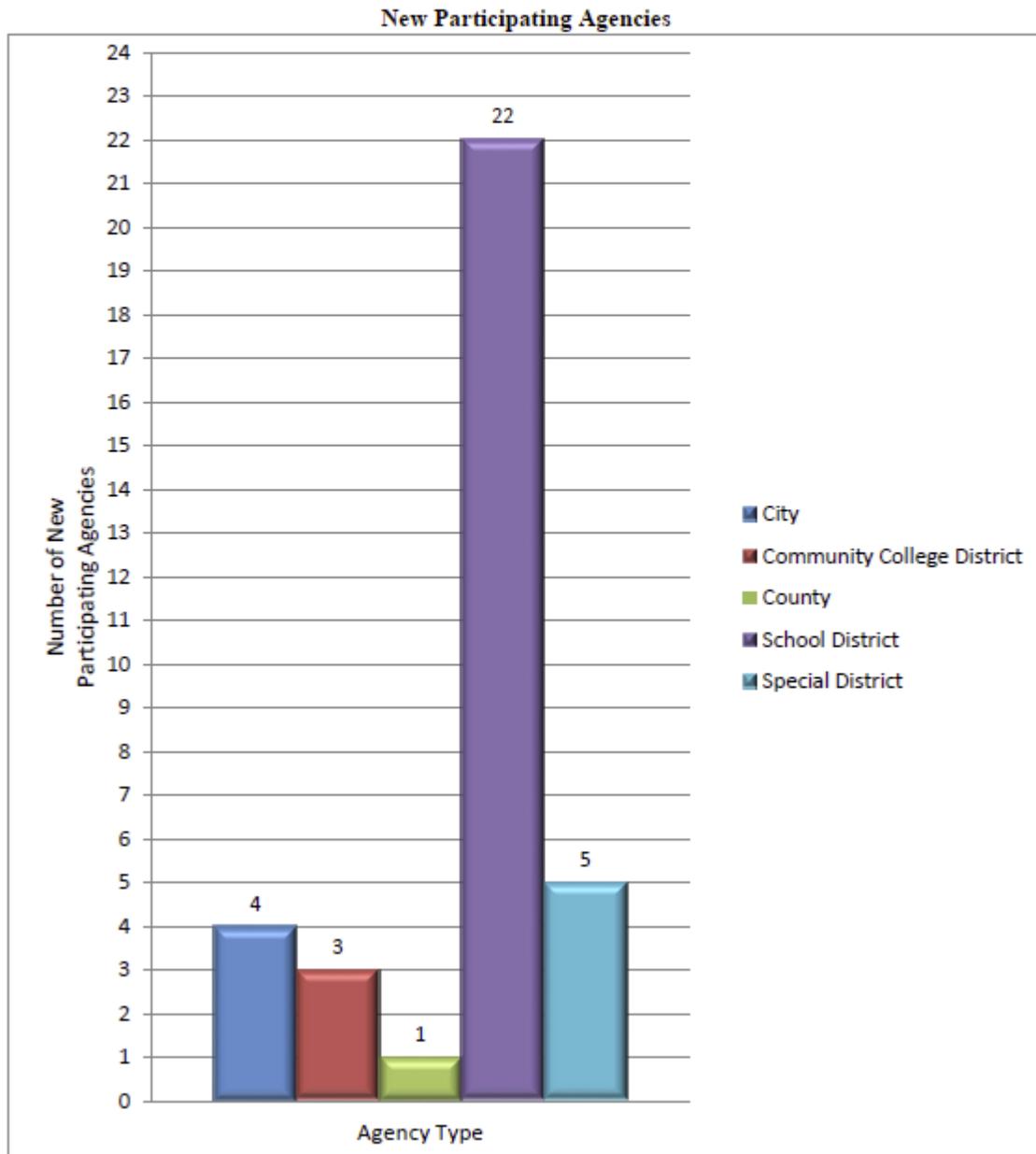
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Participating Agency's Update
For the period May 2, 2019- September 9, 2019

Report on new participating agencies

The State Controller's Office has received 35 resolutions from agencies that have opted into the California Uniform Public Construction Cost Accounting Act (CUPCCAA), bringing the number of agencies participating in the Act to 1,274.

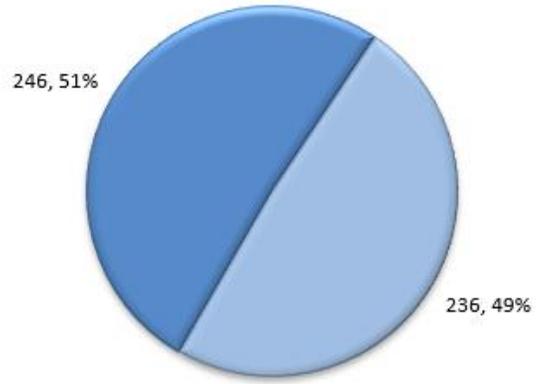


Participating Agency's Update
For the period May 2, 2019- September 9, 2019

	AGENCY	DATE OPTED IN	AGENCY TYPE
1	Plumas County	8/15/2006	County
2	City of Rolling Hills	11/10/2015	City
3	Kelseyville Unified School District	11/15/2016	School District
4	City of Solana Beach	6/14/2017	City
5	Napa Valley Unified School District	12/6/2018	School District
6	Franklin Elementary School District	12/11/2018	School District
7	San Francisco City College	1/24/2019	Community College
8	City College of San Francisco	1/24/2019	Community College
9	City of Manteca	2/19/2019	City
10	Heber Elementary School District	4/11/2019	School District
11	Lakeside Union Elementary School District	4/11/2019	School District
12	Lassen View Union Elementary School District	4/15/2019	School District
13	Saddle Creek Community Services District	4/16/2019	Special District
14	Golden Feather Union School District	5/1/2019	School District
15	Great Basin Unified Pollution Control District	5/2/2019	Special District
16	Patterson Joint Unified School District	5/5/2019	School District
17	Trona Joint Unified School District	5/9/2019	School District
18	Coffee Creek Elementary School	5/10/2019	School District
19	Acalanes Union High School District	5/15/2019	School District
20	Imperial Valley Emergency Communication Authority	5/23/2019	Special District
21	City of Bishop	5/28/2019	City
22	Anaheim Elementary School District	5/29/2019	School District
23	Santa Cruz County Regional Transportation Commission	6/6/2019	Special District
24	Victor Valley Community College District	6/11/2019	Community College
25	Mammoth Unified School District	6/13/2019	School District
26	Bodega Bay Public Utility District	6/19/2019	Special District
27	Vallejo City Unified School District	6/19/2019	School District
28	Valley Home Joint School District	6/20/2019	School District
29	Linns Valley-Poso Flat Union School District	6/24/2019	School District
30	Glendora Unified School District	6/24/2019	School District
31	Coalinga-Huron Uniform School District	7/23/2019	School District
32	Monson-Sultana Joint Union Elementary School District	8/6/2019	School District
33	Waterford Unified School District	8/8/2019	School District
34	Earlimart School District	8/20/2019	School District
35	Big Sur Unified School District/Pacific Valley School	8/27/2019	School District

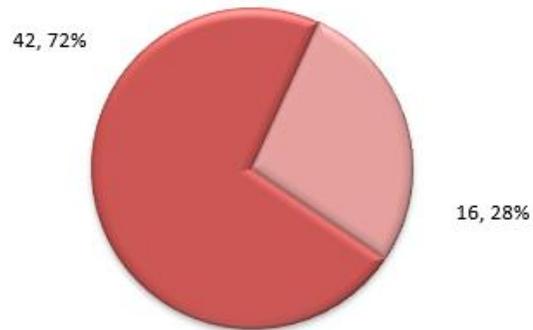
Cities

■ Participating Cities ■ Non-participating



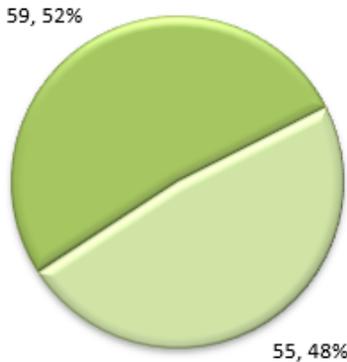
Counties

■ Participating Counties ■ Non-participating



Community Colleges

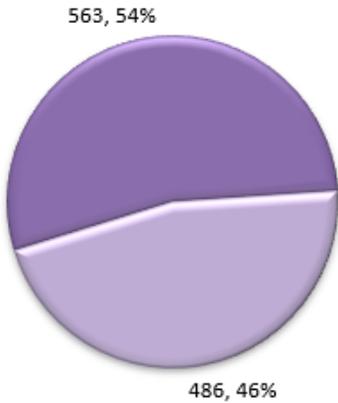
■ Participating Community Colleges ■ Non-participating



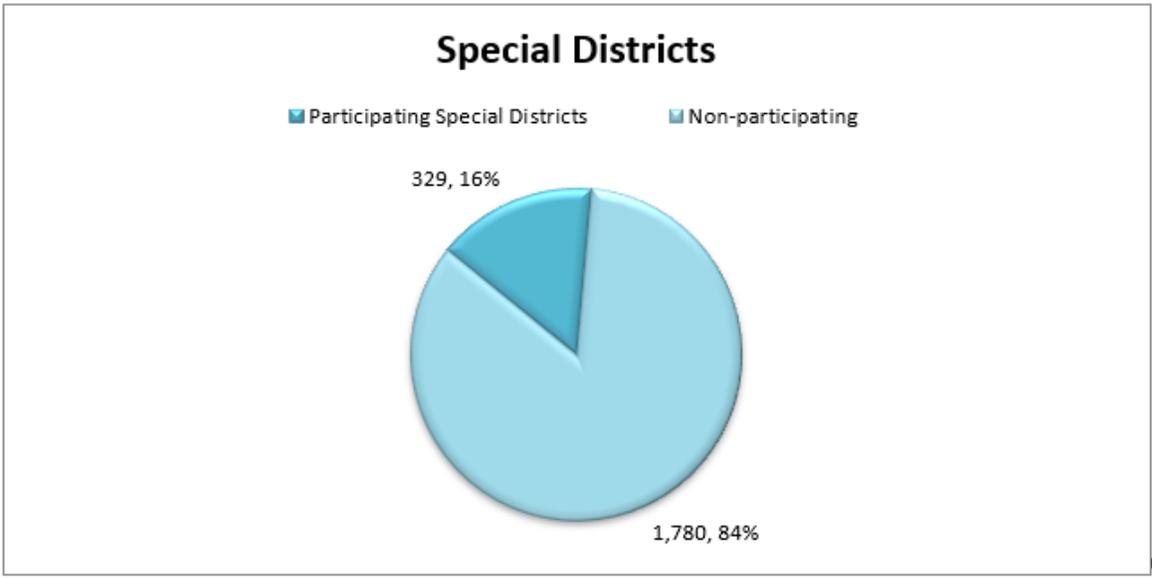
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School Districts

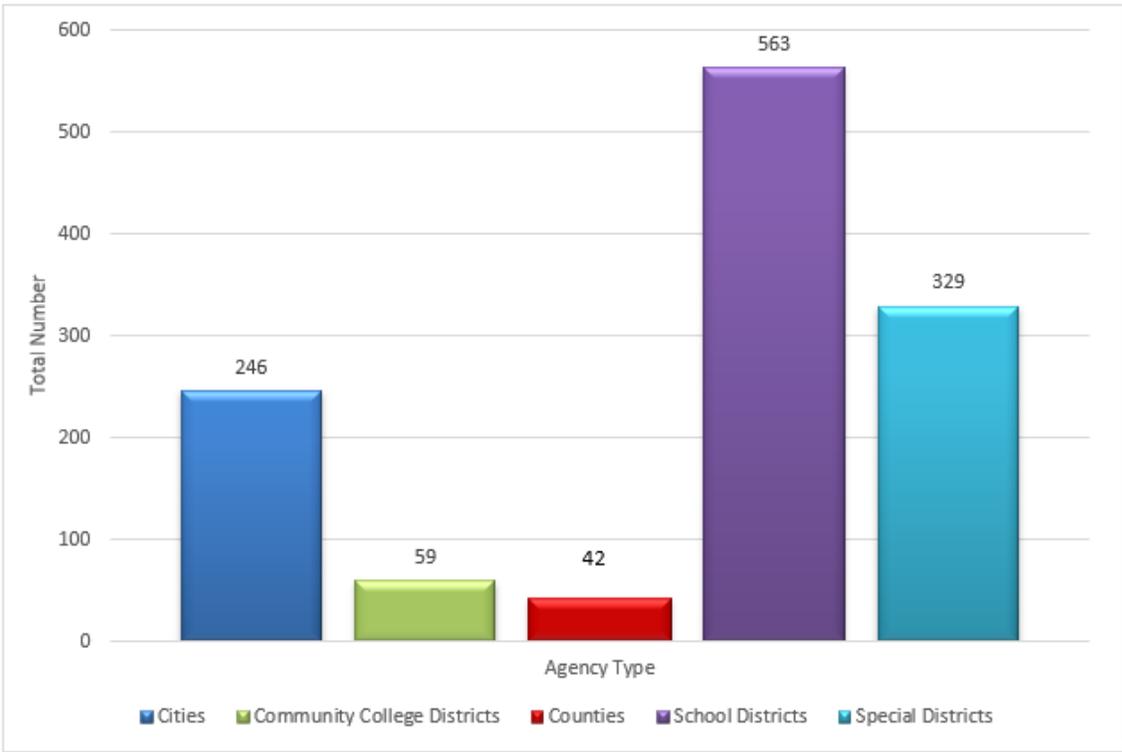
■ Participating School Districts ■ Non-participating



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Total-Participating-Agencies-(1,239)



Commission Funding Update
For the period January 1, 2019 – May 1, 2019

Funding update

The Commission has \$11,332.00 of unrestricted donations available for use and reimbursement.

	Unconditional	Total
Beginning Balance 01/01/2019	\$ 11,332.00	\$ 11,332.00
Expensed Travel Transactions:		
Chair Clemens	\$ - 461.19	
Commissioner Campbell	\$ -148.25	
Commissioner Holt	\$ -492.70	
Commissioner Errotabere	\$ -227.36	\$ -1,329.50
Ending Balance 5/01/2019		\$ 10,002.50

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Public Works Director
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Ken A. Kayser
Construction Consultant
General Contractors

3/18/2019

Erika Contreras
Secretary of the Senate
State Capitol, Room 3044
Sacramento, CA 95814

E. Dotson Wilson
Chief Clerk of the Assembly
State Capitol, Room 3196
Sacramento, CA 95814
Sent via electronic mail

Re: Annual Report to the California State Legislature for 2018

Dear Members of the Legislature:

In accordance with Public Contract Code (PCC) §22017(d), this report describes the activities and operations of the California Uniform Construction Cost Accounting Commission (Commission) for 2018.

The Commission is tasked with providing technical support to public agencies by prescribing uniform construction cost accounting procedures for those agencies that opt into the Uniform Public Construction Cost Accounting Act (Act), pursuant to PCC §22010. The Commission works to ensure the equitable application and compliance of the Act by reviewing public complaints and recommending accounting reviews when the criteria of the Act are not fulfilled. The Act promotes statewide uniformity of cost accounting standards and flexibility in bidding procedures on construction work performed or contracted by public entities in California.

The Act results in cost savings and improved efficiency to public agencies in the bidding, award, execution and completion of public works projects. In addition, the Commission conducts meetings open to the public, provides a manual for use by public agencies signatory to the Act, and maintains a Commission web page on the State Controller's Office (SCO) website. Commissioners also facilitate and participate in outreach and training to participating agencies, candidate agencies, and professional organizations.

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The activities and operation conducted by the Commission during 2018 are listed below:

- The Commission met on February 15; May 17; and September 19. The meetings were chaired by Will Clemens.
- One hundred and twenty-two new agencies have opted into the Act, bringing the number of agencies participating in the Act to 1,170.
- The Commission responded to 77 inquiries outside of normal meetings. This indicates the level of importance, public agency interest and dependence upon the ongoing technical support the Commission provides annually to its participants.
- The Commission reviewed three complaints against participating agencies filed with the Commission by interested parties.
- Recommended amendments to the Act made by the Commission and approved by the State Controller in 2017 were passed and chaptered in 2018, legislation (AB 2249 Cooley), becoming effective January 1, 2019.
- The Commission Chair established a subcommittee to propose revisions to the By-Laws and the Orientation Guide that addresses retirement of Commissioners; the Commission will review the revisions in 2019.
- The Commission updated the *Cost Accounting Manual* and Frequently Asked Questions to provide improved guidance to participating agencies.
- The Commission continues to be concerned that minimal State funding hinders its ability to fully carry out the requirements of the Act. The Commissioners are willingly volunteering their time; and all travel costs are currently funded by grants from the construction industry.

Sincerely,

Will Clemens

Will Clemens, Chair
California Uniform Construction Cost Accounting Commission

cc: State Controller's Office

CALIFORNIA UNIFORM CONSTRUCTION COST ACCOUNTING COMMISSION

The members of the Commission shall hold office for terms of three years, and until their successors are appointed³. ~~Therefore, if a Commissioner is reappointed, the date the term expires is based on a three year increment from the same as the original appointment date.~~ Therefore, if a Commissioner is reappointed, the date of term expiration is three years from the date of reappointment. A newly appointed Commissioner would have a term that expires three years from the date that they are originally appointed.

No officer shall, for reason of his office, be entitled to receive any salary or compensation, but shall be reimbursed for travel and other expenses necessarily incurred in the performance of the member's duties. Reimbursement rates shall conform to the Controller's travel guideline rates.

~~Travel will only be reimbursed if there is sufficient funding.~~

ARTICLE X AMENDMENTS

These By-Laws may be altered, amended, repealed or added to by an affirmative vote by a majority of the Commissioners and approval by the SCO.

Adopted by the Commissioners on ~~July 8, 2016~~ January 10, 2019.