

CalATERS-Global Expense Summary

REPORT INFORMATION

Name	Anne E Baker
Expense Dates	07/10/18-07/14/18
Form ID	TEA002216898
Approver	Thomas J Yowell
Start Date/Time	07/10/18 / 1200
End Date/Time	07/14/18 / 1500
Trip Location	Santa Cruz, CA
Purpose of Trip	Coastal Commission July 2018 Meeting
Authorization #/ Trip #	/

REPORT TOTALS

Report Total	995.10 USD
Department Paid	0.00 USD
Advance Schedule Amount	940.50 USD
Amount Due Employee	54.60 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
07/10/18	Lodging	170.83	Cash	United States (US)	1.00		170.83
07/10/18	Personal Auto Mileage	83.39	Cash	United States (US)	1.00		83.39
07/10/18	Dinner	23.00	Cash	United States (US)	1.00		23.00
07/10/18	Incidentals	5.00	Cash	United States (US)	1.00		5.00
07/11/18	Lodging	170.83	Cash	United States (US)	1.00		170.83
07/11/18	Dinner	23.00	Cash	United States (US)	1.00		23.00
07/11/18	Breakfast	7.00	Cash	United States (US)	1.00		7.00
07/11/18	Incidentals	5.00	Cash	United States (US)	1.00		5.00
07/12/18	Lodging	170.83	Cash	United States (US)	1.00		170.83
07/12/18	Dinner	23.00	Cash	United States (US)	1.00		23.00
07/12/18	Breakfast	7.00	Cash	United States (US)	1.00		7.00
07/12/18	Incidentals	5.00	Cash	United States (US)	1.00		5.00
07/13/18	Lodging	170.83	Cash	United States (US)	1.00		170.83
07/13/18	Dinner	23.00	Cash	United States (US)	1.00		23.00
07/13/18	Breakfast	7.00	Cash	United States (US)	1.00		7.00
07/13/18	Incidentals	5.00	Cash	United States (US)	1.00		5.00
07/14/18	Personal Auto Mileage	83.39	Cash	United States (US)	1.00		83.39
07/14/18	Breakfast	7.00	Cash	United States (US)	1.00		7.00
07/14/18	Bridge Tolls	5.00	Cash	United States (US)	1.00		5.00

Expense Sub-Totals

Breakfast	28.00
Bridge Tolls	5.00
Dinner	92.00
Incidentals	20.00
Lodging	683.32
Personal Auto Mileage	166.78

Review Items - Exceptions and Questions

Text	Response	Policy
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**CalATERS-Global
Expense Summary**

Approvers should verify lodging was obtained in a designated high cost county

46new

Did you obtain prior written approval to exceed the maximum allowed? Yes

#46a DPA
required - Lodging

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