

CalATERS-Global Expense Summary

REPORT INFORMATION

Name	Jacqueline W Walkow
Expense Dates	02/12/20-02/12/20
Form ID	TEA002931096
Approver	Cindy G Halverstadt
Start Date/Time	02/12/20 / 0600
End Date/Time	02/13/20 / 1530
Trip Location	Long Beach, CA
Purpose of Trip	Attend the February California Coastal Commission Meeting
Authorization #/ Trip #	/

REPORT TOTALS

Report Total	23.00 USD
Department Paid	0.00 USD
Advance Schedule Amount	0.00 USD
Amount Due Employee	23.00 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
02/12/20	Breakfast	7.00	Cash	United States (US)	1.00		7.00
02/12/20	Lunch	11.00	Cash	United States (US)	1.00		11.00
02/12/20	Incidentals	5.00	Cash	United States (US)	1.00		5.00

Expense Sub-Totals

Breakfast	7.00
Incidentals	5.00
Lunch	11.00

CalATERS-Global Expense Summary

REPORT INFORMATION

Name	Jacqueline W Walkow
Expense Dates	02/12/20-02/13/20
Form ID	TEA002929851
Approver	Cindy G Halverstadt
Start Date/Time	02/12/20 / 0600
End Date/Time	02/13/20 / 1530
Trip Location	Long Beach, CA
Purpose of Trip	Attend the February California Coastal Commission Meeting in Long Beach, CA
Authorization #/ Trip #	/

REPORT TOTALS

Report Total	448.20 USD
Department Paid	56.46 USD
Advance Schedule Amount	0.00 USD
Amount Due Employee	391.74 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
02/12/20	Lodging, Short-Term Rental	242.23	Corporate Card	United States (US)	1.00		242.23
02/12/20	Airfare - Commercial	56.46	Department Paid	United States (US)	1.00		56.46
02/12/20	Taxi Fare	35.00	Cash	United States (US)	1.00		35.00
02/12/20	Lyft-Transportation Network Co.	24.53	Corporate Card	United States (US)	1.00		24.53
02/12/20	Lyft-Transportation Network Co.	7.99	Corporate Card	United States (US)	1.00		7.99
02/12/20	Dinner	23.00	Cash	United States (US)	1.00		23.00
02/13/20	Parking, Auto	36.00	Corporate Card	United States (US)	1.00		36.00
02/13/20	Breakfast	6.99	Cash	United States (US)	1.00		6.99
02/13/20	Lunch	11.00	Cash	United States (US)	1.00		11.00
02/13/20	Incidentals	5.00	Cash	United States (US)	1.00		5.00

Expense Sub-Totals

Breakfast	6.99
Airfare - Commercial	56.46
Dinner	23.00
Incidentals	5.00
Lunch	11.00
Parking, Auto	36.00
Taxi Fare	35.00
Lodging, Short-Term Rental	242.23
Lyft-Transportation Network Co.	32.52

CalATERS-Global Expense Summary

REPORT INFORMATION

Name	Jacqueline W Walkow
Expense Dates	02/12/20-02/13/20
Form ID	TEA002993004
Approver	Dave J O'Toole
Start Date/Time	02/12/20 / 0600
End Date/Time	02/13/20 / 1530
Trip Location	Long Beach, CA
Purpose of Trip	Attend February california Coastal Commission Meeting
Authorization #/ Trip #	/

REPORT TOTALS

Report Total	18.23 USD
Department Paid	0.00 USD
Advance Schedule Amount	0.00 USD
Amount Due Employee	18.23 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
02/12/20	Personal Auto Mileage	8.80	Cash	United States (US)	1.00		8.80
02/13/20	Personal Auto Mileage	9.43	Cash	United States (US)	1.00		9.43

Expense Sub-Totals

Personal Auto Mileage 18.23

CalATERS-Global Expense Summary

REPORT INFORMATION

Name	Jacqueline W Walkow
Expense Dates	02/28/20-02/28/20
Form ID	TEA002958702
Approver	Cindy G Halverstadt
Start Date/Time	02/28/20 / 0500
End Date/Time	02/28/20 / 2300
Trip Location	Los Angeles, CA
Purpose of Trip	Tour Ballona Wetlands & attend SLC meeting 2/28/2020
Authorization #/ Trip #	/

REPORT TOTALS

Report Total	326.78 USD
Department Paid	0.00 USD
Advance Schedule Amount	0.00 USD
Amount Due Employee	326.78 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
02/28/20	Airfare - Commercial	78.98	Corporate Card	United States (US)	1.00		78.98
02/28/20	Taxi Fare	19.00	Cash	United States (US)	1.00		19.00
02/28/20	Parking, Auto	18.00	Cash	United States (US)	1.00		18.00
02/28/20	Breakfast	7.00	Cash	United States (US)	1.00		7.00
02/28/20	Dinner	23.00	Cash	United States (US)	1.00		23.00
02/28/20	Personal Auto Mileage	18.40	Cash	United States (US)	1.00		18.40
02/28/20	Airfare - Commercial	162.40	Corporate Card	United States (US)	1.00		162.40

Expense Sub-Totals

Breakfast	7.00
Airfare - Commercial	241.38
Dinner	23.00
Parking, Auto	18.00
Taxi Fare	19.00
Personal Auto Mileage	18.40

Review Items - Exceptions and Questions

Text	Response	Policy
Receipt and travel itinerary required for this expense item.		ER Department Policy #1
Receipt and travel itinerary required for this expense item.		ER Department Policy #1