

CalATERS-Global Expense Summary

REPORT INFORMATION

Name	Alan LoFaso
Expense Dates	01/16/18-01/17/18
Form ID	TEA001954801
Approver	
Start Date/Time	01/16/18 / 1300
End Date/Time	01/17/18 / 1830
Trip Location	Petaluma, CA
Purpose of Trip	January CalPERS Offsite Meeting
Authorization #/ Trip #	/

REPORT TOTALS

Report Total	232.15 USD
Department Paid	0.00 USD
Advance Schedule Amount	0.00 USD
Amount Due Employee	232.15 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
01/16/18	Lodging	139.51	Cash	United States (US)	1.00		139.51
01/16/18	Personal Auto Mileage	43.82	Cash	United States (US)	1.00		43.82
01/16/18	Incidentals	5.00	Cash	United States (US)	1.00		5.00
01/17/18	Personal Auto Mileage	43.82	Cash	United States (US)	1.00		43.82

Expense Sub-Totals

Incidentals	5.00
Lodging	139.51
Personal Auto Mileage	87.64

Review Items - Exceptions and Questions

Text	Response	Policy
Approvers should verify lodging was obtained in a designated high cost county		46new

Did you obtain prior written approval to exceed the maximum allowed?	No Hotel chosen and reserved by CalPERS	#46a DPA required - Lodging
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