

CalATERS-Global Expense Summary

REPORT INFORMATION

Name Yvette M Stowers
Expense Dates 11/08/18-11/10/18
Form ID NCI002341629
Approver Thomas J Yowell
Start Date/Time 11/08/18 / 1130
End Date/Time 11/10/18 / 1200
Trip Location San Jose, CA
Purpose of Trip Attend CA Tax Bar-CA Tax Policy Conference on behalf of Controller
Authorization #/ Trip # /

REPORT TOTALS

Report Total 596.78 USD
Department Paid 0.00 USD
Advance Schedule Amount 550.00 USD
Amount Due Employee 46.78 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
11/08/18	Personal Auto Mileage	71.94	Cash	United States (US)	1.00		71.94
11/08/18	Lodging	206.45	Cash	United States (US)	1.00		206.45
11/08/18	Incidentals	5.00	Cash	United States (US)	1.00		5.00
11/09/18	Lodging	206.45	Cash	United States (US)	1.00		206.45
11/09/18	Incidentals	5.00	Cash	United States (US)	1.00		5.00
11/09/18	Breakfast	7.00	Cash	United States (US)	1.00		7.00
11/09/18	Lunch	11.00	Cash	United States (US)	1.00		11.00
11/10/18	Bridge Tolls	5.00	Cash	United States (US)	1.00		5.00
11/10/18	Personal Auto Mileage	71.94	Cash	United States (US)	1.00		71.94
11/10/18	Breakfast	7.00	Cash	United States (US)	1.00		7.00

Expense Sub-Totals

Breakfast 14.00
Bridge Tolls 5.00
Incidentals 10.00
Lodging 412.90
Lunch 11.00
Personal Auto Mileage 143.88

Review Items - Exceptions and Questions

Text	Response	Policy
Was prior approval granted for your attendance at the conference/convention?	Yes	5:3b
Approvers should verify lodging was obtained in a designated high cost county.		46new
Reimbursement rate of 180.00 USD for Lodging expense exceeded. DPA submitted?	Yes	#52B Dept limit override

CalATERS-Global Expense Summary

Approvers should verify lodging was obtained in a designated high cost county.

46new

Reimbursement rate of 180.00 USD for Lodging expense exceeded. DPA submitted?

Yes

#52B Dept limit
override

CalATERS-Global Expense Summary

REPORT INFORMATION

Name Yvette M Stowers

Expense Dates 10/01/18-11/15/18

Form ID NTN002341948

Approver Thomas J Yowell

Start Date/Time 10/01/18 / 1200

End Date/Time 11/15/18 / 1201

Trip Location

Purpose of Trip Mileage for meetings in Sacramento

Authorization #/ Trip # /

REPORT TOTALS

Report Total 54.92 USD

Department Paid 0.00 USD

Advance Schedule Amount 0.00 USD

Amount Due Employee 54.92 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
10/01/18	Personal Auto Mileage	13.73	Cash	United States (US)	1.00		13.73
10/09/18	Personal Auto Mileage	13.73	Cash	United States (US)	1.00		13.73
11/06/18	Personal Auto Mileage	13.73	Cash	United States (US)	1.00		13.73
11/15/18	Personal Auto Mileage	13.73	Cash	United States (US)	1.00		13.73

Expense Sub-Totals

Personal Auto Mileage 54.92