

CalATERS-Global Expense Summary

REPORT INFORMATION

Name Betty T Yee
Expense Dates 08/02/18-08/22/18
Form ID TEA002286172
Approver Thomas J Yowell
Start Date/Time 08/02/18 / 0645
End Date/Time 08/26/18 / 1135
Trip Location San Diego, Fresno, Long Bch
Purpose of Trip Controller meetings and events
Authorization #/ Trip # /

REPORT TOTALS

Report Total 998.97 USD
Department Paid 514.00 USD
Advance Schedule Amount 0.00 USD
Amount Due Employee 484.97 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
08/02/18	Airfare - Commercial	381.04	Department Paid	United States (US	1.00		381.04
08/02/18	Lodging	140.87	Corporate Card	United States (US	1.00		140.87
08/15/18	Lodging	103.05	Corporate Card	United States (US	1.00		103.05
08/16/18	Lodging	103.05	Corporate Card	United States (US	1.00		103.05
08/22/18	Airfare - Commercial	132.96	Department Paid	United States (US	1.00		132.96
08/22/18	Lodging	138.00	Corporate Card	United States (US	1.00		138.00

Expense Sub-Totals

Airfare - 514.00
 Commercial
 Lodging 484.97

Review Items - Exceptions and Questions

Text	Response	Policy
Approvers should verify lodging was obtained in a designated high cost county.		46new
Did you obtain prior written approval to exceed the maximum allowed?	No Room rate does not exceed max lodging reimbursement rate for Fresno County	#46a DPA required - Lodging
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