

CalATERS-Global Expense Summary

REPORT INFORMATION

Name	Betty T Yee
Expense Dates	01/12/20-01/19/20
Form ID	TEA002993798
Approver	Dave J O'Toole
Start Date/Time	01/12/20 / 1330
End Date/Time	01/20/20 / 1615
Trip Location	Los Angeles
Purpose of Trip	Controller meetings and events
Authorization #/ Trip #	/

REPORT TOTALS

Report Total	428.97 USD
Department Paid	428.97 USD
Advance Schedule Amount	0.00 USD
Amount Due Employee	0.00 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
01/12/20	Airfare - Commercial	223.72	Department Paid	United States (US)	1.00		223.72
01/19/20	Airfare - Commercial	205.25	Department Paid	United States (US)	1.00		205.25

Expense Sub-Totals

Airfare - Commercial 428.97

CalATERS-Global Expense Summary

REPORT INFORMATION

Name Betty T Yee
 Expense Dates 01/15/20-01/16/20
 Form ID TEA002889635
 Approver Jan A Ross
 Start Date/Time 01/15/20 / 1430
 End Date/Time 01/16/20 / 2200
 Trip Location San Diego
 Purpose of Trip Controller meetings
 Authorization #/ Trip # /

REPORT TOTALS

Report Total 434.62 USD
 Department Paid 293.75 USD
 Advance Schedule Amount 0.00 USD
 Amount Due Employee 140.87 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
01/15/20	Airfare - Commercial	221.00	Department Paid	United States (US)	1.00		221.00
01/16/20	Airfare - Commercial	72.75	Department Paid	United States (US)	1.00		72.75
01/16/20	Lodging	140.87	Corporate Card	United States (US)	1.00		140.87

Expense Sub-Totals

Airfare - 293.75
 Commercial
 Lodging 140.87

Review Items - Exceptions and Questions

Text	Response	Policy
Approvers should verify lodging was obtained in a designated high cost county.		46new