

## CalATERS-Global Expense Summary

### REPORT INFORMATION

<b>Name</b>	Betty T Yee
<b>Expense Dates</b>	11/01/19-11/13/19
<b>Form ID</b>	TEA002993927
<b>Approver</b>	Dave J O'Toole
<b>Start Date/Time</b>	11/01/19 / 0620
<b>End Date/Time</b>	11/17/19 / 1835
<b>Trip Location</b>	Ontario
<b>Purpose of Trip</b>	Controller meetings and events
<b>Authorization #/ Trip #</b>	/

### REPORT TOTALS

<b>Report Total</b>	595.51 USD
<b>Department Paid</b>	595.51 USD
<b>Advance Schedule Amount</b>	0.00 USD
<b>Amount Due Employee</b>	0.00 USD

**\*\* Charges are in USD unless otherwise noted**

### EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
11/01/19	Airfare - Commercial	133.41	Department Paid	United States (US)	1.00		133.41
11/01/19	Airfare - Commercial	216.14	Department Paid	United States (US)	1.00		216.14
11/13/19	Airfare - Commercial	245.96	Department Paid	United States (US)	1.00		245.96

### Expense Sub-Totals

**Airfare - Commercial**    595.51

## CalATERS-Global Expense Summary

### REPORT INFORMATION

**Name** Betty T Yee  
**Expense Dates** 11/06/19-11/21/19  
**Form ID** TEA002845784  
**Approver** Jan A Ross  
**Start Date/Time** 11/06/19 / 1900  
**End Date/Time** 11/21/19 / 1900  
**Trip Location** Orange County, 2 trips  
**Purpose of Trip** Controller events and meetings  
**Authorization #/ Trip #** /

### REPORT TOTALS

**Report Total** 757.15 USD  
**Department Paid** 506.54 USD  
**Advance Schedule Amount** 0.00 USD  
**Amount Due Employee** 250.61 USD

**\*\* Charges are in USD unless otherwise noted**

### EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
11/06/19	Airfare - Commercial	181.75	Department Paid	United States (US)	1.00		181.75
11/07/19	Lodging	118.25	Corporate Card	United States (US)	1.00		118.25
11/19/19	Airfare - Commercial	220.40	Department Paid	United States (US)	1.00		220.40
11/19/19	Airfare - Commercial	104.39	Department Paid	United States (US)	1.00		104.39
11/21/19	Lodging	132.36	Corporate Card	United States (US)	1.00		132.36

### Expense Sub-Totals

Airfare - 506.54  
 Commercial  
 Lodging 250.61

### Review Items - Exceptions and Questions

Text	Response	Policy
------	----------	--------

Approvers should verify lodging was obtained in a designated high cost county.

46new

Approvers should verify lodging was obtained in a designated high cost county.

46new